# Linda S. Wodruff

A Professional Corporation

June 12, 2015

Office of the State Auditor and Inspector State of Oklahoma 2300 N. Lincoln Blvd. Room 100 State Capitol Oklahoma City, OK 73105

I have compiled the accompanying annual survey of the city and town finances (SA&I Form 2643) of Town of Vici, Vici, Oklahoma included in the accompanying prescribed form in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on a prescribed basis of accounting that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

My compilation was limited to presenting, in the form prescribed by the Oklahoma State Auditor and Inspector, information that is the representation of management. I have not audited or reviewed the financial statements referred to above and accordingly do not express an opinion or any other form of assurance on them.

These financial statements are presented in accordance with the requirements of the Oklahoma State Auditor and Inspector, which differ from generally accepted accounting principles. Management has elected to omit all of the disclosures ordinarily included in financial statements. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town of Vici's assets, liabilities, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Linda S. Woodruff

Certified Public Accountant

Senda D. Woodruff

#### FORM SA&I 2643 (9-10-2014) 2014 DUE DATE: Six months after Fiscal-Year-End OFFICE OF THE STATE AUDITOR AND INSPECTOR IMPORTANT STATE OF OKLAHOMA This report is to be compiled by your auditor from the audited financial statements of the municipality as required by Oklahoma Statutes, Section 17-105.1 of Title 11. SCARS 193.27 requires an accountant's compilation report to accompany this form. GARY JONES, AUDITOR AND INSPECTOR ANNUAL SURVEY OF CITY AND TOWN FINANCES This report details the funds available to the municipality and the use of those funds including information relating to the duly constituted authorities of the municipality (public trusts, etc.) for the fiscal year ending 6-30 2014. See supplementary instructions (coverage of this report) for information related to entitles and activities to be included in this report on page 5 of this Town of Vici Name This report, principally for planning purposes at the local, State, and national level, is used by the Office of the State Auditor, the Oklahoma Municipal League, public interest groups, State and Federal agencies and universities. 110 W. Broadway Address When completed, please file electronically at www.sai.ok.gov. Vici OK 73859 State City ZIP Code RETURN TO Office of the Auditor and Inspector State of Oklahoma at www.sai.ok.gov TAX REVENUES Part I Items 1-3 — Report collections from all taxes imposed by your government. Include current and delinquent amounts, penalties, and interest. Do not include receipts from service charges, special assessments, interest earnings, fines, or any other sources that are not taxes or licenses Amount (Omit cents) Item Amount (Omit cents) Property taxes — General fund, building fund, and sinking fund \$11,929 e. Use tax 2. Local sales taxes - Taxes on goods and services TØ9 3. Occupation and business licensing and permits Local sales taxes — Taxes on goods and services, measured as a percent of sales or receipts, or as an amount per unit sold (gallon, package, etc.). Report only these taxes imposed by your government; shares of taxes imposed by another government are to be reported under part 1A below. Enter here licenses and inspection charges on occupations and businesses — for example, inspection of restrooms, restaurants, and food manufacturing plants; food handler permits; plumbing permits; taxicab licenses; tags; animal tags; vending licenses, and liquor licenses; business licenses; etc. \$218,200 \$586 a. General sales tax T29 \$22,006 b. Other licensing and permits b. Franchise fee or tax 4. Other - Specify \$2,5<u>99</u> c. Cigarette tax Administrative Fee T19 \$6,000 d. Hotel/Motel INTERGOVERNMENTAL REVENUE Report all amounts received by your government from other governments, including grants, shares of taxes imposed by other governments, payments in lieu of taxes and reimbursements for services performed for other governments, excluding loans. Also exclude here and report as "Tax Revenues" in part I, any taxes imposed by your government which were collected for it by another government. **Column (a)** — Report all amounts your government received from the State (other than as collection fees), including any amounts financed wholly or in part from Federal grants to the State. **Column (c)** — Report only amounts received directly from the Federal Government. Amount (Omit cents) From Federal From other local Purpose for which received From State Government governments (directly) (a) (b) (c) **General support** — Total amounts received (as per capita grants, shared taxes, etc.) without restrictions as to particular programs or purposes to be financed. \$24,527 1. Alcoholic beverage tax D46 B46 \$5,521 2. Street and highways D42 3. Health or hospital C91 B91 \$37,500 4. Grants received for water utilities B8Ø C8Ø 5. Grants received for waste water utilities D5Ø C5Ø 6. Grants received for housing, economic, and community development D89 BØ1 7. Airports 8. Mass transit rail and/or bus system D89 9. Grants received for transportation D89 B89 ALL OTHER (From State - code C89; From Federal Government - Code B89) -Include in the appropriate box, receipts from various payments such as a. Parks and recreation (BOR or HUD) D89 \$4.474 b. Public safety C89 D89 **B89** c. Job training CRO D89 889 d. Library grants C89 D89 B89 Other -Specify C89 D89 889 Part IB OTHER REVENUES — Other than tax and intergovernmental revenues Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions.

| Utility sales revenue — Gross receipts of any<br>water, electric, gas, or transit systems operated by<br>your government, from utility sales and charges.<br>Exclude any amounts paid to such utilities by the<br>parent government. | Amount (Omit cents) A91 | Other sales and service revenue — Gross receipts from sales, rentals, maintenance assessments, and other charges for municipal services, aside from utility receipts (carried in Item 1) and exclusive of amounts received from other governments. | Amount (Omit cents |
|--|-------------------------|--|--------------------|
| a. Water supply system   | \$716,062               | 0  |                    |
|  | A92                     | a. Sewerage charges  |                    |
| b. Electric power system   |                         | b. Refuse collection charges   | A81                |
| c. Gas supply system   | A93                     | C. Hospital charges received on behalf of individual patients under the Medicare program or other  | A36                |
| d. Transit   | A94                     | insurance-type arrangements. Exclude Medicaid<br>and amounts for hospital purposes received from<br>other governments.   |                    |

#### OTHER REVENUES — Other than tax and intergovernmental revenues — Continued Enter below amounts of the stated types of revenue (net of refunds and interfund transfers) received by your government during the fiscal year. Be sure to include revenues of all funds other than the exceptions noted in the special instructions. Interest earnings — interest received on all deposits and investment holdings of your government and its agencies excluding. Amount (Omit cents) Amount (Omit cents) 2. Other sales and service revenue - Continued U2Ø d. Recreation charges (swimming, golf, auditoriums, \$1,133 earnings of any employee pension fund 6. Rents — Exclude housing, airport, and all other rental revenue reported from specific municipal services in item 2. AØ1 e. Airports - Include rentals and gross sales of \$1,000 gas and oil. A6Ø Royalties — Compensation or portion of proceed from extraction of natural resources such as oil. U41 f. Parking facilities (parking lots, garages, \$1,782 parking meters) A5Ø 8. Fines and forfeitures — (City or town \$3,374 g. Municipal housing project rentals (gross) \$100 A89 9. Private donations 10. Miscellaneous other revenue — Revenue of your government and its agencies not covered by items above, except tax and intergovernmental revenues, Include insurance adjustments, etc. DO NOT include: (1) proceeds from borrowing; (2) receipts from sale of holdings; (3) transfers between funds or agencies of your government; or (4) employee's contributions to, and interest earnings of, any employee pension fund. h. Ambulance services AØ3 i. Miscellaneous commercial activities (cemeteries) A89 j. Other (including miscellaneous fee collections) Special assessments — Compulsory contributions and reimbursements from owners or property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.) Do not include proceeds from sales of special assessment bonds. Report maintenance assessments under item 2 on a special assessments. \$7,453 a. Reimbursements \$2,974,344 ь, Nursing Home page 1. Receipts from sale of property — Amounts from sale of realty, other than by tax sales, including property sold to other governments. TOTAL miscellaneous other revenue Sum of items 10a–10c. \$2.981.797

#### Part | DIRECT EXPENDITURES BY PURPOSE AND TYPE

Please note that payments made to other governments (State or local) should NOT be included in amounts reported here, but should be reported at part III.

Enter below all amounts expended during the fiscal year for the purposes listed (net of interfund transfers). Be sure to include expenditures of all funds other than the exceptions noted in the instructions on the first page.

Column (a) — Gross salaries and wages without deduction of withholdings for income taxes, employee contributions for Social Security or retirement

coverage, etc. Exclude: (1) capital outlay (report in columns (c) and (d)); and (2) amounts paid to other governments (report in part III).

**Column (b)** — Enter in the appropriate functional category direct expenditure for supplies, materials, and contractual services.

Column (c) — Report construction outlays from all sources; i.e., bond proceeds, assessments, grants, etc.

| income taxes, employee contributions for Social Security or retirement  | proceeds, assessr                | ······································ |                         |  |
|---|----------------------------------|--|-------------------------|--|
|   | EXPENDITURES BY PURPOSE AND TYPE |  | /PE                     |  |
| PURPOSE   | Personal services                | Operations and maintenance             | CAPITA Construction (c) | Purchase of land equipment, and structures (d) |
| GOVERNMENTAL ADMINISTRATION   | E23                              | E23                                    | F23                     | G23  |
| <ol> <li>Financial administration — Office of the finance director, auditor,<br/>comptroller, treasurer, tax assessment and collection, central<br/>accounting and purchasing services, budgeting, etc. (including<br/>related data processing, information technology).</li> </ol>   |                                  |  |                         |  |
| <ol> <li>Judicial and legal — All municipal court and court-related activities<br/>including juries, probate officials, prosecutors, public defenders,<br/>municipal attorneys, and legal departments. Exclude probation and<br/>parole (report in item 16).</li> </ol>   | E25                              | E25                                    | F25                     | G25  |
| <ol> <li>Central administration — City council, aldermen or<br/>commissioners, mayor, manager, city clerk's office, recorder,<br/>planning, zoning, and personnel.</li> </ol>   | \$88,977                         | \$91,268                               | F29                     | \$21,713                                       |
| HEALTH AND WELFARE  | E79                              | E79                                    | F79                     | G79  |
| 4. Social services  |                                  |  |                         |  |
| <ol> <li>Own hospitals — Construction and operation of hospitals by your<br/>government. Nursing homes are to be reported in item 7.</li> </ol>   | E36                              | E36                                    | F36                     | G36  |
| <ol> <li>Other hospitals — Payments to hospitals operated privately. Exclude<br/>here and report in item 6, any payments under public welfare programs.<br/>Report payments to hospitals operated by other governments in part III.</li> </ol>  |                                  |  |                         |  |
| <ol> <li>Welfare institutions — Construction and operation of nursing homes<br/>and welfare institutions by your government for veterans and needy<br/>persons.</li> </ol>  | \$1,482,948                      | \$1,353,296                            | F77                     | G77  |
| 8. Health (other than hospitals) — All public health activities except provision of hospital care. Include environmental health activities; health regulation and inspection, water and air pollution control, mosquition control, and inspection of food handling establishments. Also include public health nursing, vital statistics collection, and all other services performed directly by the public health department. Report in item 6 payments under public welfare programs. | E32                              | E32                                    | F32                     | G32  |
| TRANSPORTATION  | E44                              | E44                                    | F44                     | G44  |
| 9. Highways — Construction and maintenance of municipal streets, sidewalks, bridges. Also includes street lighting, snow removal, and highway engineering, control, and safety. Exclude here and report in item 21f, street cleaning expenditure. Include in part III any payments to the State or county for highway purposes. Report interest on highway debt in item 22e.  |                                  | \$15,785                               |                         |  |
| <ol> <li>Toll highways and facilities — Operation and maintenance of<br/>highways, roads, and bridges operated on fee or toll basis</li> </ol>  | E45                              | E45                                    | F45                     | G45  |
| 11. Municipal airports  | EØ1                              | EØ1                                    | FØ1                     | GØ1  |
| <ol> <li>Parking facilities — Municipal garages, parking lots, etc., and all<br/>purchase and maintenance of meters (including on-street meters)</li> </ol>   | E6Ø                              | E6Ø                                    | F6Ø                     | G6Ø  |
| PUBLIC SAFETY   | E62                              | E62                                    | F62                     | G62  |
| 13. Police — Include municipal police agencies for preventing, controlling, or reducing crime; coroners, medical examiners; special police for highways, tunnels, bridges, and vehicular control; vehicular inspection activities; and traffic control and safety activities. Exclude highway engineering and planning (report in item 9).  |                                  | \$24,867                               |                         |  |
| Fire — All costs incurred for firefighting and fire prevention, including contributions to volunteer fire units. Include any municipal contribution to a State fire pension fund.   | E24                              | \$52,102                               | F24                     | G24  |

Page 2

|  | E                 | XPENDITURES BY | PURPOSE AND TY | /PE  |
|--|-------------------|----------------|----------------|--|
|  |                   |                | CAPITA         | L OUTLAY                                       |
| PURPOSE  | Personal services | maintenance    | Construction   | Purchase of lar<br>equipment, an<br>structures |
| PUBLIC SAFETY — Continued  | (a)<br>EØ4        | (b)            | (C)            | (d)  |
| 15. Correction institutions — Operation of facilities for confinement, correction and rehabilitation of adults or juveniles.   |                   |                |                | ob*  |
| <ol> <li>Other corrections — Probation and parole activities — But<br/>exclude "lock-up" operations (report in item 15).</li> </ol>  | EØ5               | E95            | FØ5            | G95  |
| 17. Protection inspection and regulation, n.e.c. — Regulation of private<br>enterprise for the protection of the public and inspection of hazardous<br>activities (including building inspection), except when related to major<br>functions, such as health, natural resources, etc.  | E66               | E66            | F66            | G66  |
| AMBULANCE  18. All expenditures for city operated or subsidized ambulance services   | E32               | E32            | F32            | G32  |
| CULTURE AND RECREATION  19. Parks, cultural activities, and other recreation — Include playgrounds, golf courses, swimming pools, museums, marinas, community music, drama, celebrations, and zoos.  | E61               | E61            | F61            | G61  |
| <ol> <li>Libraries — Include payments to nongovernmental libraries as well as<br/>libraries operated by the city. Aid to other governmental libraries should<br/>be excluded and reported in part III.</li> </ol>  | E52               | E52            | F52            | G52  |
| UTILITIES 21. Gross expenditure for utility systems operated by your government.  Exclude interest (report in item 19); also exclude utility contributions to the parent government and deduct the cost of providing services to the parent government (e.g., for street lighting, hydrant rental, etc.).  | E91               | E91            | F91            | G91  |
| a. Water supply system   | \$295,867         | \$911,147      | F92            | \$39,405                                       |
| b. Electric power supply   | E93               | E93            | F93            | G93  |
| c. Gas supply system   | E94               | E94            | F94            | G94  |
| d. Transit system  |                   |                |                |  |
| <ul> <li>Sewers and storm sewers — Construction, maintenance and<br/>operation of sanitary and storm sewer systems and sewage<br/>disposal plants</li> </ul>   | E8Ø               | E8ø            | F8Ø            | G8Ø  |
| f. Solid waste and landfill — The collection and disposal of garbage and landfill operations  NTEREST ON DEBT  | E81               | E81            | F81            | G81  |
| Amounts of interest paid, including any interest on short-term or nonguaranteed obligations, as well as general obligations.     Water supply system   |                   | <b>T9</b> J    |                |  |
| b. Electric power supply   |                   | T92            |                |  |
| c. Gas supply system   |                   | 193            |                |  |
| d. Transit system  |                   | 194            |                |  |
| e. All interest not covered by items 19a through 19d   |                   | 189            |                |  |
| ALL OTHER EXPENDITURES   |                   |                |                |  |
| 23. Include any amounts which have not been allocated above by purpose, such as: your employer contribution to a State administered retirement system or to the Federal Social Security System; judgments and insurance premiums; and municipal service agencies, such as a central garage or an engineering department, which serve more than one functional agency, and whose expenses are not allocated to the various departments.  Do not include: (1) Payments for retirement of debt, (2) payments. |                   |                |                |  |
| for purchase of securities, (3) transfer between funds or agencies of your government, or (4) benefits and payments from distinct employee pension funds.  |                   |                |                |  |
| <ul> <li>Housing and community development — Gross expenditure for<br/>urban renewal, sum clearance, municipal housing projects,<br/>and similar activities.</li> </ul>  | E5ø               | E5Ø            | F5Ø            | G50  |
| b. Economic development  | Esg               | E5Ø            | F5Ø            | G59  |
| c. Civil defense   | E89               | E89            | F89            | G89  |
| d. Cemetery operations and maintenance   | EØ3               | E93            | FØ3            | G#3  |
| e. Miscellaneous commercial activities   | EØ3               | E93            | FØ3            | Gø3  |
| Other — Specify 😿  | E89               | E89            | F89            | G89  |
| f  |                   |                |                |  |
| g  |                   |                |                |  |
| h.   |                   |                |                |  |

FORM SA&I 2643 (9-10-2014)

5 # 14

| Part l   | INTERGOVERNMENTA   | L EXPENDITURES   |   |  |  |  |                        |
|--|--|--|---|--|--|--|------------------------|
|  | Please detail all paymen   | ts made to other go                                      | vernments for servic                            | es or programs perf                        | ormed on a reimburs                          | ement or cost-sharing                      | 9                      |
|  | basis — e.g., for hospita<br>figures reported in colum   | i care, nignways, so<br>in (b) of part II.) <i>Ent</i> i | nooi tuition, or suppi<br>er "None" if your gov | ort, etc. (Such amou<br>remment made no re | nts snould be exclud<br>eportable payments t | ea from expenditure<br>o other governments |                        |
|  | during the fiscal year.  | ,,,,,  |   |  | , , ,  | •  |                        |
|  |  | 1  | ·——   | 1  |  |  |                        |
|  |  | Type of recipient government(s)                          |   |  |  | Type of recipient government(s)            |                        |
|  | Item   | (County, State,  | Amount<br>(Omit cents)                          | . 16                                       | em   | (County, State,                            | Amount<br>(Omit cents) |
| 1  | nom  | school districts,<br>etc.)                               | (onne oone)                                     | "  | 5111   | school districts,<br>etc.)                 | (Onlik Gorney          |
|  |  | (a)  | (b) ·   |  |  | (a)  | (b)                    |
|  |  |  |   |  |  | (=/  |                        |
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| 1.   |  |  |   | 5.   |  |  |                        |
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| 2.   |  |  | <del> </del>                                    | 6.   |  |  |                        |
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| 3.   |  |  | 1   | 7.   |  |  |                        |
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| 4.   |  |  |   | 8.   |  |  |                        |
| Part l   | SALARIES, WAGES, AI  | ND FORCE ACCOL   | INT   |  |  | Amount (O                                  | mit cents)             |
|  | Report the total expendit  | ure for salaries and                                     | wages included in c                             | olumn (a) of part II,                      | as   | ZØØ  |                        |
|  | well as any salaries and   |  |   |  |  |  |                        |
| Part \   | DEBT OUTSTANDING,<br>general city or town de   | ISSUED, AND RET  | IRED — Report spe                               | ecial obligations of                       | all agencies of you                          | ır government as we                        | ell as                 |
| 1. Lo  | ng-term debt — Bonds, mortga   |  | riginal term of more t                          | han one vear issued                        | I in the name of your                        | · government                               |                        |
|  | of particular agencies.  | goo, etc., that are o                                    | ngar to or more                                 | arair orro your rooms                      |  | govorninom                                 |                        |
|  | nen an advance refunding has r   |  |   |  |  | dinguished,                                |                        |
| re   | ported as retired in the year of d   | eteasance and sho  | uld not be reported fr                          | ierein in subsequent                       | years.                                       |  |                        |
|  |  |  |   |  |  |  |                        |
|  | ſ  |  |   |  |  |  |                        |
|  |  |  |   | AMOUNT, BY                                 | PURPOSE (Omit co                             | ents)                                      |                        |
|  |  |  | DUBING E  | POM VEAD                                   |  |  |                        |
|  |  | Outstanding at   | DORING FI                                       | SCAL YEAR                                  |  | Outstanding total                          |                        |
|  |  | beginning of fiscal<br>year                              | Issued  | Retired                                    |  | (a) plus (b)<br>minus (c)                  |                        |
|  |  | ·  |   |  |  |  |                        |
|  |  | (a)  | (b)   | (c)  | 4011   | (d)  |                        |
| _ ا  | Course dobt  | 19U  | 290   | 39U  | 49U<br>\$0                                   |  |                        |
| l a.   | Sewer debt   | 19U  | 29U   | 39U  | 49U  |  |                        |
| b.   | Water supply system debt   | 100  |   | 550  | \$0  | ,  |                        |
|  |  | 19U  | 29U   | 39U  | 49U  |  |                        |
| C.   | Electric power system debt   |  |   |  | \$0  |  |                        |
|  |  | 19U  | 29U   | 39U  | 49U  |  |                        |
| d.   | Gas supply system debt   |  |   |  | \$0  |  |                        |
| l  |  | 190  | 29U   | 390  | 49U  |  |                        |
| е.   | Transit  |  |   |  | \$0  | "  |                        |
| f.   | Industrial revenue and   | 19T  | 24T   | 34T  | 44T  |  |                        |
|  | pollution control debt   | 190  | 29U   | 39U  | <b>\$0</b><br>49U                            |  |                        |
| _  | All other purposes   | 190  | 290   | 390  | \$0  |  |                        |
|  |  |  | <u> </u>  |  | 40   | Amount (O                                  | mit cents)             |
| 2. Shi   | ort-term (interest-bearing) debt-<br>erest-bearing warrants, and othe  | — Tax anticipation r<br>er obligations with a            | notes, bond anticipat<br>term of one vear or    | ion notes,<br>less— <i>Exclude</i>         |  | 61V  | init comey             |
| ac   | counts payable and other nonim   | terest-bearing obliga                                    | ations.   |  |  |  |                        |
| a.   | Amount outstanding at beginning  | g of fiscal year   |   |  |  |  |                        |
| l  |  |  |   |  |  | 64V  |                        |
| b.   | Amount outstanding at end of fi  | scal year  |   |  |  |  |                        |
| Part \   | CASH AND INVESTME  | NTS HELD AT END  | OF FISCAL YEAR                                  |  |  |  |                        |
|  | Report separately for ea   | ch of the three type                                     | s of funds listed belo                          | w, the total amount                        | of cash on hand and                          | on deposit and                             |                        |
| investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report   |  |  |   |  |  |  |                        |
| all investments at carrying value. <i>Include in the sinking fund total any mortgages and notes receivable held as offsets to</i><br>housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets.<br>Assets obtained and held pursuant to an advance refunding that results in a legal or in-substance defeasance should not be |  |  |   |  |  |  |                        |
|  | reported herein.   | a pursuant to an ad                                      | vance retunding that                            | results in a legal of                      | in-substance deleas                          | ance snould not be                         |                        |
|  |  |  |   |  |  |  |                        |
|  |  | · · · · · · · · · · · · · · · · · · ·                    | -cc-1   |  |  | Amount at en                               | d of fiscal year       |
|  | Type of fund (Omit cents)  |  |   |  |  |  |                        |
|  | WØ1  |  |   |  |  |  |                        |
| 1. Sir   | 1. Sinking funds — Reserves held for redemption of long-term debt. All cash held for statutory               |  |   |  |  |  |                        |
|  | sinking fund and revenue bond related accounts and any other reserves held for redemption of long-term debt. |  |   |  |  |  |                        |
| <b></b>  |  |  |   | *  |  | W31 ·                                      |                        |
| 2. Bond funds — Unexpended proceeds from sale of G.O. and revenue bond issues held   |  |  |   |  |  |  |                        |
| pending disbursement wei   |  |  |   |  |  |  |                        |
|  |  |  |   |  |  | 1701                                       |                        |
| 3. All other funds except employee retirement funds  |  |  |   | \$1,043,293                                |  |  |                        |
| J. A.  | onto rando oxoopi employee n   | - Contone rundo  |   |  |  |  |                        |

| Remarks                        |   |             |                        |                              |           |
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| Part VII AUDITOR INFORMATION   |   |             |                        |                              |           |
|                                | he considered complete upless an accou  | mnonvina '  | "accountants comoil    | ation report on financial    |           |
| statements included in certain | be considered complete unless an accor<br>in prescribed forms" is attached to the rep<br>PA Professional Standards in preparing | port. The n | nunicipality's auditor | should follow the guidelines |           |
| in AR Section 300 of the AIC   | PA Professional Standards in preparing  | such comp   | ollation report.       |                              |           |
| Auditor's firm name            |   |             |                        |                              |           |
|                                |   |             |                        |                              |           |
| Linda S. Woodruff, CPA, PC     |   |             |                        |                              |           |
| Address — Number and street    |   |             |                        | TELEPHONE                    |           |
| PO Box 721578                  |   |             |                        | Area Number                  | Extension |
|                                |   | State       | ZIP Code               | code                         |           |
| City                           |   | orare       |                        |                              |           |
| Oklahoma City                  |   | ок          | 73172                  | (405) 373-1224               |           |
| Name of contact person/Email   |   |             |                        |                              |           |
| Linda S. Woodruff   Linda@Lir  | ndaWoodruff com   |             |                        |                              |           |
| Linua C. Woodian j Linua@Lii   |   |             |                        |                              | 1         |

#### COVERAGE OF THIS REPORT

The financial reporting entity for which information is to be presented should comply with generally accepted accounting principles for governments. Current authoritative guidance is provided in GASB Codification Section 2100 and/or GASB Statement No. 14. These statements prescribe that the financial reporting entity should consist of the primary government or oversight unit and all blended and discreetly presented component units.

Oklahoma Statutes, Section 17-105.1 of Title 11 require that municipalities include information relating to all of its duly constituted authorities. Copies of this form may be distributed to component units for their completion. Forms completed by component units should not be filed separately but should be returned to the appropriate municipality for inclusion in the report filed for the financial reporting entity. Such component units would include special districts, hospitals, boards, trusts, and authorities meeting the inclusion criteria of the statements reference above.

# SUPPLEMENTARY INSTRUCTIONS FOR OKLAHOMA MUNICIPALITIES 2014 ANNUAL SURVEY OF CITY AND TOWN FINANCES

#### **COVERAGE OF THIS REPORT**

In addition to the fiscal activities of your general government, **include** the revenues, expenditures, assets and debt of the following types of agencies, if they are operative in your city or town.

- · City water districts
- · Medical center authorities
- Joint airport boards
- · Municipal parking districts
- Rural water, sewer, gas, and solid waste management districts with ex officio boards
- · Public trusts (Title 60, Section 176 of the Oklahoma Statutes)
- · Separate road districts
- · Sewer districts
- · Utilities authorities
- · Zoning districts

#### Exclude internal/Service funds

#### Part I - TAX REVENUES

This part refers to all city-imposed taxes. It does not include service charges, special assessments (such as those for paving districts), or interest earnings, fines, or any other sources which are not taxes or licenses

#### 1. Property taxes (code TØ1)

Also include city-imposed ad valorem property taxes collected by the county and paid to the city for the repayment of G.O. bonds.

# 2. Local sales taxes

a. General sales tax (code TØ9)

Report revenue from city-imposed sales tax only. This tax is collected by the State and paid back to the city minus a small percentage withheld by the State for handling expenses. Be sure to enter only the amount of the check received from the State.

b. Franchise fee or tax, public utilities (code T15)

Enter here any franchise tax collected from a private utility to operate within the city such as gas, electric, telephone, cable TV, etc.

d. Other — Specify any sales tax not mentioned above.

### 3. Licenses, permits, and other taxes

a. Occupation and business licensing and permits (code T28)

Enter here licenses and inspection charges on occupation and business.

b. Report only licenses and permits not included in 3a. (code T29)

#### Part IA — INTERGOVERNMENTAL REVENUE

#### 1. General support

From State (code C3Ø) — Enter amount received from alcoholic beverage tax county distribution.

2. Streets and highways (codes C46, D46, and B46)

Enter receipts from commercial vehicle tags, gasoline tax, bus mileage tax, registration tags.

3. Health or hospitals (codes C42, D42, and B42)

In the appropriate column, list any intergovernmental revenues received for operation of a hospital, health facility, or health department, (grants, not loans) or funds received from other government jurisdictions for health services or facilities operated by your government.

4. Grants received for utilities (codes C91 to B91)

- Grants received for mass transit and/or bus systems (codes C94 to B94)
- All other (From State —code C-89; From Federal Government — code B89)

Include in the appropriate box, receipts from various payments such as:

- · Park and recreation (BOR or HUD)
- · Community development and urban renewal
- · Civic defense
- · Water and sewer facilities
- · Manpower planning and utilization

#### Part 1B - OTHER REVENUE

#### 3. Special assessment funds

#### Include --

- All transactions of special assessment funds established to finance streets, sidewalks, or other local improvements within the city.
- Assessments collected from property owners at part IB, item 3
- · Expenditure from improvements at part II. Report as capital outlay.
- Interest paid on special assessment obligations at part II, item 19e.
- Transactions of special assessment bonds at part V.
- Cash and security holdings of special assessment funds at part VI

# Part IV - SALARIES, WAGES, AND FORCE ACCOUNT

Report salaries and wages for all employees full- and part-time. Include salaries paid for employees of any utility owned and operated by your government. Report salaries in gross amounts before deductions for income taxes, Social Security, or retirement coverage.

# Part V — DEBT OUTSTANDING, ISSUED, AND RETIRED

Also include industrial revenue or pollution control bonds, if issued by your city or town.

Hospitals — The following hospitals are classified as agencies of various municipal governments and their transactions should be included in the appropriate parts of this report.

| Municipality | Hospital                                   |
|--------------|--|
| Carnegie     | Carnegie Tri-County Municipal Hospital     |
| Cleveland    | Cleveland Area Hospital                    |
| El Reno      | Mercy Hospital El Reno                     |
| Fairview     | Fairview Regional Medical Center Authority |
| Holdenville  | Holdenville General Hospital               |
| Lindsay      | Lindsay Municipal Hospital                 |
| Norman       | Norman Regional Hospital                   |
| Okeene       | Okeene Municipal Hospital                  |
| Pauls Valley | Pauls Valley General Hospital              |
| Pawnee       | Pawnee Municipal Hospital                  |
| Tahleguah    | Tahlequah City Hospital                    |
|              | Watonga Municipal Hospital                 |
|              | · , ,                                      |

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